

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£330.00	£275
Credit references (per applicant and per guarantor)	£12.00	£10
Gas safety check	£90.00	£75
Energy Performance certification	£72.00	£60
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£72.00	£60
Rent review	£72.00	£60
Floor plan	£24.00	£20
Video tour	£30.00	£25
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£24.00	£20
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£120.00	£100
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£60.00	£50



Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	6.00%	5%
Tenancy set up	£432.00	£360
Credit references (per applicant and per guarantor)	£12.00	£10
Gas safety check	£90.00	£75
Energy Performance certification	£72.00	£60
Tenancy renewal	£72.00	£60
Rent review	£72.00	£60
Floor plan	£24.00	£20
Video tour	£30.00	£25
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£120.00	£100
Early termination of management service with a sitting tenant	£600.00	£500
Provision of duplicate documents or statements	£6.00	£5.00



Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£420.00	£350
Tenancy set up		£350
Credit references (per applicant and per guarantor)	£12.00	£10
Gas safety check	£90.00	£75
Energy Performance certification	£72.00	£60
Tenancy renewal	£72.00	£60
Rent review	£72.00	£60
Floor plan	£24.00	£20
Video tour	£36.00	£30
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£120.00	£100