

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	19.80%	16.5%
Tenancy set up From	£480.00	£400
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£90.00	£75
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£90.00	£75
Tenancy renewal	£90.00	£75
Rent review	£60.00	£50
Tenancy check out From	£114.00	£95
"Featured property" advertising	£60.00	£50
Floor plan	£60.00	£50
Video tour	£90.00	£75
Professional photography, from	£90.00	£75
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£150.00	£125
2 bed*	£150.00	£125
3 bed*	£180.00	£150
4 bed*	£180.00	£150
5 bed*	£210.00	£175
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£540.00	£450
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£18.00	£15
Service of statutory notices to recover possession (per notice)	£114.00	£95

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.00%	12.5%
Tenancy set up From	£360.00	£300
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£90.00	£75
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£90.00	£75
Tenancy renewal	£90.00	£75
Rent review	£60.00	£50
Tenancy check out From	£114.00	£95
"Featured property" advertising	£60.00	£50
Floor plan	£60.00	£50
Video tour	£90.00	£75
Professional photography, from	£90.00	£75
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£150.00	£125
2 bed*	£150.00	£125
3 bed*	£180.00	£150
4 bed*	£180.00	£150
5 bed*	£210.00	£175
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	120.00%	100%
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£18.00	£15
Service of statutory notices to recover possession (per notice)	£114.00	£95

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£360.00	£300
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£90.00	£75
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£90.00	£75
Tenancy renewal	£90.00	£75
Rent review	£60.00	£50
Tenancy check out From	£114.00	£95
"Featured property" advertising	£60.00	£50
Floor plan	£60.00	£50
Video tour	£90.00	£75
Professional photography, from	£90.00	£75
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£150.00	£125
2 bed*	£150.00	£125
3 bed*	£180.00	£150
4 bed*	£180.00	£150
5 bed*	£210.00	£175
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	120.00%	100%
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£18.00	£15
Service of statutory notices to recover possession (per notice)	£114.00	£95



## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	120.00%	100%
Tenancy set up		£450
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£90.00	£75
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£90.00	£75
Tenancy renewal	£90.00	£75
Rent review	£60.00	£50
Tenancy check out From	£114.00	£95
"Featured property" advertising	£60.00	£50
Floor plan	£60.00	£50
Video tour	£90.00	£75
Professional photography, from	£90.00	£75
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£150.00	£125
2 bed*	£150.00	£125
3 bed*	£180.00	£150
4 bed*	£180.00	£150
5 bed*	£210.00	£175
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£300.00	£250
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£18.00	£15
Service of statutory notices to recover possession (per notice)	£114.00	£95